

Library Faculty Activity Report: 2011-2012 AY
Compiled by Teri Koch, President, Library Faculty Council: 05/30/12

Note that most governance documents are linked from the new Faculty/Staff “blog/news” page:
<http://purpose.library.drake.edu/faculty-staff/>

Major Activities / Policy Adoption:

Faculty Personnel Files: FARs, Vitae, etc. have been collected and added to a file maintained by the Chair of the Library Faculty. Future: Develop online portfolio?

Faculty Bylaws Updated: **Search Committee Composition**
<http://purpose.library.drake.edu/files/2011/12/library-faculty-governance.pdf>
(pp. 6-7)

Faculty Bylaws Updated: **Mentoring Document** (Mentor/Mentee Responsibilities)
<http://purpose.library.drake.edu/files/2011/12/library-faculty-governance.pdf>
(pp. 9-12)

Adopted “Minimum Common Standards” for **Discipline-Based LibGuides:**
<http://researchguides.drake.edu/content.php?pid=176921&sid=1619241>

Policy passed regarding faculty participation in **Fall Commencement.**
<http://purpose.library.drake.edu/files/2011/12/commencement-participation.doc>

Adopted **Database Change Procedures.**
<http://researchguides.drake.edu/content.php?pid=176921&sid=1619241#9663163>

Adopted **Web Site Mission statement:** <http://library.drake.edu/about-us/policies/web-site-mission-purpose-policies/>

Reviewed and approved launching new site in “beta,” and provided final approval of launching site in final form in March 2012.

Created **Tenure Review Calendar** document:
<http://purpose.library.drake.edu/files/2011/06/review-tenure-calendar.doc>

Adopted **Public Access Policy:** <http://library.drake.edu/about-us/policies/public-use-of-computers/>

Developed **Justification for Part-time Librarian Funding** for Provost's Office (May 2012).

Developed a Check-List in GoogleDocs for tracking **unresolved issues & upcoming points of emphasis for the Library Faculty Council.**

Some Items that are Under Development / Discussion:

- Learning Commons & Library’s Physical Collections – Library Faculty Role
- Reference & Access Services/Future – Library Faculty Role
- Liaison Program Development / Database Evaluation/Review – Library Faculty Role
- Grade Dispute Policy (final review expected June 2012)